

ZAGREB UNIVERSITY OF APPLIED SCIENCES

**Vrbik 8,
10000 Zagreb**

Pursuant to Article 28 of the Act on Higher Education and Scientific Activity (Official Gazette 119/22), provisions of Article 31 of the Statute of Zagreb University of Applied Sciences, Article 8 of the Regulation on the Establishment of Zagreb University of Applied Sciences (Official Gazette 75/98, 51/05, 57/07, and 119/13) and the Decree of the Administrative Council of Zagreb University of Applied Sciences on the initiation of the procedure for the election of the dean of Zagreb University of Applied Sciences from the session held on 16 October 2025 the following is announced:

COMPETITION TENDER

for the election of the dean of Zagreb University of Applied Sciences

1. The dean of the Zagreb University of Applied Sciences is elected for a term of three years, with the mandate period from 1 October 2026 – 30 September 2029.
2. A person who meets the following requirements may be elected dean:
 - a teacher elected to the position of senior lecturer, professor of professional studies, professor of professional studies with tenure or professor elected to a scientific-teaching position.
3. Persons of either sex may apply to the tender.
4. The elected dean shall conclude a fixed-term employment contract with the Polytechnic for the position of dean on a full-time basis.
5. Applicants to the competition, along with a signed application letter, must submit the following documents:
 - Curriculum vitae
 - Proof of citizenship
 - A valid decision regarding election to the relevant teaching or scientific-teaching position
 - Vision statement for the three-year tenure period
 - Written consent for publication of the CV on the Polytechnic's website (signed original)
 - A certificate confirming that no criminal proceedings are being conducted, not older than one month (original)
 - An affidavit by the applicant stating that none of the circumstances listed in Article 239, paragraph 2 of the Company Act (OG 111/93, 34/99, 121/99, 52/00, 118/03, 107/07, 146/08, 137/09, 111/12, 125/11, 68/13, 110/15, 40/2019, 34/22, 114/22, 18/23, 130/23, and 136/24) apply – signed original.
6. The names and surnames of applicants meeting the prerequisites for election to the position of dean, along with their vision statements, and CVs shall be published on the Polytechnic's website.

The competition tender documentation must be submitted in written form, in Croatian, in a sealed envelope marked "Attn. Administrative Council, Competition tender for the election of the dean of Zagreb University of Applied Sciences - DO NOT OPEN", within 30 days from the date of publication of the competition tender. The first day after the publication of the competition tender in the official newspaper of the Republic of Croatia - "Official Gazette – Narodne Novine" shall be the first day of the deadline.

Foreign citizens are required to submit a certified translation of all documents in Croatian.

Applications with documents shall be sent by registered mail: Tehničko veleučilište u Zagrebu, Vrbik 8, 10000 Zagreb or delivered directly to the registry office at the same address.

Documents submitted in the process that are not expressly required to be originals may be submitted as copies. The selected applicant shall submit the original documents for review.

Incomplete and untimely applications will not be considered in the further election process. Persons submitting an incomplete or untimely application for the competition tender shall not be considered candidates for the position of dean.

The procedure for the election of the dean is prescribed in Articles 31 through 34 of the Statute of the Zagreb University of Applied Sciences, which is published on the Polytechnic's website: www.tvz.hr

All applicants who have submitted applications will be notified of the competition results within 45 days of the application deadline by way of the Polytechnic's website: www.tvz.hr.

The competition for the position of dean shall be published in the "Official Gazette", on the Polytechnic's website, and on the official internet portal for jobs in the European Research Area.

By applying for the competition, all applicants give their explicit consent for the Polytechnic, as the personal data controller, to collect and process the applicant's personal data listed in the application, and the accompanying documents for the purpose of conducting the competition process in accordance with the provisions of the General Data Protection Regulation.

As stipulated in Article 39, paragraph 2 of the Institutions Act (OG 76/93, 29/97, 47/99, 35/08, 127/19, and 151/22) the dean may not be a person who, under the act regulating companies, cannot be a board member of a company, or a person for whom circumstances exist as listed in Article 239, paragraph 2 of the Companies Act (OG 111/93, 34/99, 121/99, 52/00, 118/03, 107/07, 146/08, 137/09, 111/12, 125/11, 68/13, 110/15, 40/2019, 34/22, 114/22, 18/23, 130/23, and 136/24).

All applicants who, in their application, claim the right of priority in employment under special regulations under equal conditions must submit, in addition to proof of meeting the required conditions, all documents prescribed by the relevant law.

Applicants exercising the right to priority in employment pursuant to Article 102 of the Act on the Rights of Croatian Homeland War Veterans and their Family Members (OG 121/17, 98/19, 84/21) must, in addition to proof of meeting the required conditions, attach all necessary evidence available at the Ministry of Croatian Veterans link:

<https://branitelji.gov.hr/UserDocImages/dokumenti/Nikola/popis%20dokaza%20za%20ostvarivanje%20prava%20prednosti%20pri%20zapo%C5%A1ljavanju-%20ZOHBDR%202021.pdf>

Applicants exercising the right to priority in employment in accordance with Article 48 of the Law on civilian Homeland War victims (Official Gazette 84/21), in addition to proof of meeting the required conditions, must attach all necessary proof prescribed by Article 49, paragraph 1 of the aforementioned law, available at the Ministry of Croatian Veterans link:

<https://branitelji.gov.hr/UserDocImages/dokumenti/Nikola/popis%20dokaza%20za%20ostvarivanje%20prava%20prednosti%20pri%20zapo%C5%A1ljavanju-%20Zakon%20o%20civilnim%20stradalnicima%20iz%20DR.pdf>

Applicants exercising the right to priority in employment in accordance with Article 9 of the Act on Professional Rehabilitation and Employment of Persons with Disabilities (Official Gazette 157/13, 152/14, 39/18, and 32/20), in addition to proof of meeting the required conditions, must also submit the proof prescribed by the aforementioned law.